



PILTON GREEN MAN CIO

Registered Charity Number 1170742

Application for a Grant or Loan

Objects

Pilton Green Man Charitable Incorporated Organisation (CIO) exists 'to promote good citizenship for the public benefit by facilitating the development of a volunteer force to assist the community, in particular but not exclusively those members of the community who are in need, in such ways as the trustees may from time to time decide, and to advance such charitable purposes as the trustees see fit, in particular, but not limited to, the promotion of the arts and advancement of education in the history of Pilton, primarily but not exclusively, for the benefit of the people of the Pilton ward of Barnstaple, Devon and will be achieved through the making of grants or providing other support.'

Area of Benefit

Part of the way in which we do this is by making small grants and/or loans available to community organisations, charities, groups and individuals to carry out projects which will benefit the people of Pilton. The geographical area of Pilton covers the area approximately from the ND District Hospital to Pottington and from Bradiford to Raleigh and Yeo Vale.

Finance Available

The money available will depend on the success of the annual Green Man events in July and other events organised by the CIO. Grants and loans will therefore initially be limited to a maximum of £500 for organisations and £50 for individuals. This may change as projects are developed and carried out and generate more funds or the CIO gets access to other funding.

How to apply for a grant or loan

The grants committee of Pilton Green Man CIO meets four times a year to consider applications, which must be made using the form overleaf. The meeting dates and closing dates for the submission of applications will be published on the www.piltonfestival.co.uk website. All applications must clearly show a need which falls within the above objects and set out clearly how the project will benefit the people of Pilton. In the case of an organisation, the application must include copies of the following, as appropriate and available:

- Constitution and/or organisation structure
- Income/expenditure summary (for up to 3 years)
- Equal Opportunity and Vulnerable Persons Policies
- Details of how the project will be implemented - objectives, benefits, timescale, people involved, costs including full details of other funding (including matched funding), desired outcomes, etc.

Applications for grants or loans by individuals must also set out details of the proposed project and other relevant information as listed above.

Preliminary Ideas

We suggest that you contact the CIO to discuss your ideas before preparing an application to ensure that your proposal will meet the right criteria. It is very important that grants or loans are only used on projects which meet the charitable objects above and will benefit the people of Pilton. Applications that do not meet these requirements will not be considered. You may be asked to present your project proposal to the award committee.

Project Outcomes

On the conclusion of the project a short report (1 page) is required to demonstrate the outcomes achieved, how the money was spent, repayment of any loan or profit made, the people who benefited and any lessons learnt.

APPLICATION FORM FOR A GRANT or A LOAN (delete as appropriate)

Project Title (if appropriate): _____

Name of Individual/Organisation: _____

For an organisation, the person preparing the application: _____

Contact Address: _____

_____ Post code: _____

Telephone: _____ e-mail: _____

Summary of purpose for which grant/loan requested, who will benefit and how they will benefit and details of the overall project costs: _____

Please provide more detail on additional sheet(s)

How does the application fit with the Pilton Green Man CIO's charitable objectives?: _____

Please provide more detail on additional sheet(s)

Please attach the following, if appropriate:

Constitution or organisation structure (tick as appropriate)

Income/Expenditure details

Equal Opportunity and Vulnerable Persons Policies

Amount applied for: £ _____ Grant/Loan (delete as applicable)

If this application is for only part of the total sum required to complete the project, please summarise how the balance of monies will be raised?

Please provide more detail on additional sheet(s)

Signature: _____ Date: _____